

## **VOTE COUNTING MINUTES**

### **Re: Approval of the Contents of Shareholders' Written Opinions for the Year 2024**

*Pursuant to:*

- *The Law on Enterprises No. 59/2020/QH14 promulgated by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 ("Law on Enterprises") and its guiding documents;*
- *The current Charter of Vietjet Aviation Joint Stock Company ("the Charter");*
- *The Decision on the Establishment of the Vote Counting Committee No. 41-24/VJC-HĐQT-QĐ dated 30/12/2024;*
- *The list of shareholders as of December 6, 2024, for getting written opinions; and*
- *The total number of shareholder opinion votes received by Vietjet Aviation Joint Stock Company as of 5:00 PM, December 26, 2024.*

## **I. CORPORATE PROFILE**

- Business Name: Vietjet Aviation Joint Stock Company ("Vietjet")
- Head Office Address: 302/3 Kim Ma Street, Ngoc Khanh Ward, Ba Dinh District, Hanoi, Vietnam
- Tel.: 02471086668 Fax: 02437281838
- Business Registration Certificate No.: 0102325399 – registration of 30th amendment on April 19, 2023 – place of issuance: Hanoi Department of Planning and Investment

## **II. VOTE COUNTING COMMITTEE**

### **Members of the Vote Counting Committee:**

- Mr. Nguyen Anh Tuan, Vice Chairman of the Board of Directors - Head of Committee
- Mr. To Viet Thang, Executive Vice President - Member
- Ms. Le Xuan Hieu, Deputy Director of CEO Office - Member
- Mr. Nguyen Huu Manh Vu, Head of Investor Relations - Member

### **Vote Counting Supervisor Representative:**

- Ms. Hoàng Thu Nga, Shareholder without a managerial position - Vote counting supervisor

## **III. MATTERS TO OBTAIN WRITTEN OPINIONS**

1. Proposal No. 09-24/VJC-HĐQT-TT dated December 16, 2024, by the Board of Directors on approval of a private share issuance to professional securities investors.
2. Proposal No. 10-24/VJC-HĐQT-TT dated December 16, 2024, on postponement of the profit distribution plan and replacing the 2024 new share issuance plan with prioritization of the private share issuance plan.

## **IV. METHODS OF VOTE SUBMISSION**

Shareholders or authorized representatives shall submit their completed Voting Forms to Vietjet through one of the following methods:

1. Send with a sealed envelope to Vietjet's office at the following address: Investor Relations Department – Representative Office in Ho Chi Minh City, Vietjet Aviation Joint Stock

Company, 8th Floor, Vietjet Plaza, 60A Truong Son Street, Ward 2, Tan Binh District, Ho Chi Minh City;

2. By fax: 028 3547 1865;

3. Attach your scanned Voting Form to the following email address: [ir@vietjetair.com](mailto:ir@vietjetair.com)

#### V. STATISTICS ON METHODS OF VOTE SUBMISSION:

No.	Submission method	Number of Votes
1	Mail	85
2	Fax	0
3	Email	29
<b>TOTAL</b>		<b>114</b>

#### VI. VOTE COUNTING RESULT

- The total number voting forms sent to shareholders: 6,688 Voting forms, representing 541,611,334 voting rights, accounting for 100% of the total voting rights of all eligible shareholders.
- The total number Voting forms received from shareholders: 114 Voting forms, representing 490,512,801 voting rights, accounting for 90.57% of the total voting rights of all eligible shareholders
- The total number of Voting forms did not receive: 6,574 Voting forms, representing 51,098,533 voting rights, accounting for 9.43% of the total voting rights of all eligible shareholders

The meeting is valid.

**Detail vote counting results for each content are as follow:**

##### 1. Separation of Voting Rights for Related Parties in the Share Offering.

- a. The related parties to the share offering include:
  - i. The investor Aviation JSC., registration no. 0109402317 holding 10,000,000 Voting rights.
  - ii. Dr Nguyen Thanh Hung, ID no. 023289366, currently BOD member of Aviation JSC and Vietjet, holding 5,358,076 Voting rights.
  - iii. Flexibility investment limited company, registration no. 0316757082, a party holding 99.58% capital of the investor Dynamic & Development JSC., holding 10,043,466 Voting rights.
- b. The total number of Voting right of related parties in the share offering: 3 Voting forms, representing 25,401,542 voting rights, accounting for 4.69% of the total voting rights of all eligible shareholders.
- c. The total Voting rights of all eligible shareholders after separation of Voting Rights for Related Parties in the Share Offering: 516,209,792 voting rights

##### 2. Proposal No. 09-24/VJC-HĐQT-TT dated 16/12/2024, on private share offering to professional securities investors.

- a. Total valid Voting form received: 111 votes representing 465,111,259 voting shares, accounting for 90.1% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes in favor: 103 votes representing 462,087,519 voting shares, accounting for 89.515% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes against: 8 votes representing 3,023,740 voting shares, accounting for 0.586% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes with no opinion: 0 votes representing 0 voting shares, accounting for 0% of the total voting rights of all eligible shareholders after separation of Voting rights.
  - b. Total invalid votes: 0 votes representing 0 voting shares, accounting for 0% of the total voting rights of all eligible shareholders after separation of Voting rights.
3. **Proposal No. 10-24/VJC-HĐQT-TT dated 16/12/2024, on postponement of the profit distribution plan and prioritization of the private share issuance plan.**
- a. Total valid written opinion votes received: 111 votes representing 465,111,259 voting shares, accounting for 100% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes in favor: 102 votes representing 462,062,519 voting shares, accounting for 89.511% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes against: 8 votes representing 3,023,740 voting shares, accounting for 0.586% of the total voting rights of all eligible shareholders after separation of Voting rights.
    - Total votes with no opinion: 1 vote representing 25,000 voting shares, accounting for 0.005% of the total voting rights of all eligible shareholders after separation of Voting rights.
  - b. Total invalid votes: 0 votes representing 0 voting shares, accounting for 0% of the total voting rights of all eligible shareholders after separation of Voting rights.

## VII. VOTING RESULTS

Based on the vote counting results, the General Meeting of Shareholders approved the following:

1. Approval of Proposal No. 09-24/VJC-HĐQT-TT dated 16/12/2024, by the Board of Directors on private share issuance to professional securities investors with a 89.515% approval rate.
2. Approval of Proposal No. 10-24/VJC-HĐQT-TT dated 16/12/2024, on postponement of the profit distribution plan and prioritization of the private share issuance plan with a 89.511% approval rate.

The vote counting was completed at 9:00 AM on 30/12/2024.

This minutes is made in 02 copies: 01 copy to keep record of the AGM, 01 copy sent to the Board of Directors' office for issuance of resolutions.

### VOTE COUNTING COMMITTEE

1. **Mr. Nguyen Anh Tuan**  
Vice Chairman of the Board of Directors  
Head of Vote Counting Committee

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*Signed*

**2. Mr. To Viet Thang**  
Executive Vice President  
Member of Vote Counting Committee

*Signed*  
.....

**3. Ms. Le Xuan Hieu**  
Deputy Director of CEO Office  
Member of Vote Counting Committee

*Signed*  
.....

**4. Mr. Nguyen Huu Manh Vu**  
Head of Investor Relations  
Member of Vote Counting Committee

*Signed*  
.....

**VOTE COUNTING SUPERVISOR**

**5. Ms. Hoàng Thu Nga**  
Shareholder without a managerial position  
Vote counting supervisor

*Signed*  
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**RESOLUTION**  
**GENERAL MEETING OF SHAREHOLDERS**  
**(In the form of written opinion)**

*Pursuant to:*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, of the Socialist Republic of Vietnam;*
- *The Charter of Vietjet Aviation Joint Stock Company (“Company”)*
- *The Vote counting Minutes for the collection of written opinions from shareholders No. 02-2024/VJC-ĐHĐCĐ-BB dated 30/12/2024;*
- *Power of Attorney No. 68-24/VJC-HĐQT-UQ.*

**RESOLVES:**

**Article 1.** Approval of the full content of Proposal No. 09-24/VJC-HĐQT-TT dated December 16, 2024, by the Board of Directors (“**BOD**”) of Vietjet Aviation Joint Stock Company (“**Company**”) regarding the approval of a private placement of shares to professional securities investors to increase charter capital, specifically:

1. Approval of the Private Placement Plan attached to Proposal No. 09-24/VJC-HĐQT-TT dated December 16, 2024, of the BOD.
2. Approval of the list of professional securities investors (expected) participating in the placement.
3. Approval of the increase in charter capital and amendment of the Company’s Charter related to charter capital based on the actual results of the issuance after completing the placement.
4. Approval of the depository and listing of additional shares after completing the placement.
5. Authorization of the BOD to carry out tasks related to the private placement of shares, including:
  - Implementation of the Placement Plan in detail:
    - + Determining the appropriate time to implement the Placement Plan and conducting the necessary procedures to privately place shares under legal regulations, including preparation, revision, supplementation, and detailed explanation of the private placement registration documents for the State Securities Commission;
    - + Deciding and adjusting the number of shares to be placed for each investor on the list of professional securities investors expected to participate, as outlined in Section II above, as necessary to suit the actual situation;
    - + Deciding on additional distribution to other professional securities investors per the criteria outlined in the Placement Plan in case shares are not fully sold to investors on the expected list in Section II above;

- + Canceling unsold shares, if any, and concluding the placement at the end of the offering period under legal regulations;
- + Determining the purpose and plan for capital usage in detail. Adjusting the purpose and usage plan in the Placement Plan if necessary to balance and effectively use the funds per the Company's operational and investment conditions, ensuring efficiency with changes below 50% of the total proceeds. After adjustments, the BOD will report to the GMS at the nearest meeting;
- + Beyond the delegated tasks above, the BOD is fully authorized to carry out other tasks related to the private placement of shares as requested by state regulatory agencies and/or in line with actual conditions to ensure the successful completion of the private placement under legal regulations.
- Conducting procedures for registering the depository and listing the additional shares issued after completing the placement.
- Conducting procedures to amend the Company's Business Registration Certificate regarding charter capital changes based on the issuance results and amending the charter related to charter capital after the placement.
- During the implementation of these tasks, the GMS authorizes the BOD to delegate to the Chairman of the BOD and/or the General Director and/or the CFO to carry out the necessary work and procedures to complete the private placement in compliance with the law.

**Article 2.** Approval of the full content of Proposal No. 10-24/VJC-HĐQT-TT dated December 16, 2024, by the BOD regarding the postponement of the 2024 profit distribution plan and replacement of the new share issuance plan for 2024 to prioritize the private placement plan, specifically:

1. The BOD decides to postpone the 2024 profit distribution plan approved in Proposal 02-24/VJC-HĐQT-TT at the 2024 Annual General Meeting of Shareholders to prioritize the private placement of shares per Proposal 09-24/VJC-HĐQT-TT. The timing and order of the 2024 profit distribution plan will be implemented by the BOD after successfully completing the private placement.
2. Replacing the new share issuance plan approved at the 2024 Annual General Meeting in Proposal 04-24/VJC-HĐQT-TT with the private placement plan per Proposal 09-24/VJC-HĐQT-TT for the private placement of shares to professional securities investors.

### **Article 3. Implementation Provisions**

This resolution takes effect from the date of signing. Members of the Board of Directors, the Executive Committee, and relevant Departments/Units of the Company are responsible for implementing this resolution./.

**Recipients:**

- *HĐQT/BĐH;*
- *BOD Office Archive.*

**ON BEHALF OF THE GENERAL MEETING OF  
SHAREHOLDERS  
VICE CHAIRMAN OF THE BOARD OF DIRECTORS**

*Signed and Sealed*

**NGUYEN ANH TUAN**